

Borough of Seaside Heights
George E. Tompkins Municipal Complex
January 3, 2024
Caucus Meeting 4:00 p.m.

Open Public Meetings Act Statement

Roll Call

EXECUTIVE “CLOSED” SESSION:

Resolution No. 24-01: Authorizing an executive session.

Motion: _____ *Second:* _____ *Roll Call*

Personnel: Nothing pending.

Contracts: Discuss professional service appointments.

Pending/Ongoing/Anticipated Litigation: Nothing pending.

Motion to close Executive Session: _____ *Second:* _____ *Roll Call*

PUBLIC “OPEN” SESSION:

1. Review reorganization meeting agenda.
2. Borough Council discussion items, if any.

Public comments, if any.

Motion to close the Caucus Meeting: _____ *Second:* _____ *Roll Call*

REORGANIZATION MEETING OF THE
SEASIDE HEIGHTS BOROUGH COUNCIL

111th Year of Incorporation as the Borough of Seaside Heights
248th Year of American Independence

Mayor Anthony Vaz
Councilman Mike Carbone, Councilman Vito Ferrone, Councilwoman Victoria Graichen,
Councilman Harry Smith, and Councilman Richard Tompkins, Councilman Robert Triano

“The best way to find yourself is to lose yourself in the service of others.”
- Mahatma Gandhi -

Happy New Year!

Open Public Meetings Act Statement

Serenity Prayer

Pledge of Allegiance

Oath of Office:

Anthony E. Vaz - Mayor
Michael Carbone - Borough Council
Robert Triano - Borough Council

Roll Call

Resolution No. 24-02: Nomination and appointment of Borough Council President.

Motion:_____ Second:_____ Roll Call

Consent Agenda Resolutions and Ordinances

Resolution No. 24-03: Establishing 2024 meeting dates and designating official newspapers.

Resolution No. 24-04: Establishing 2024 Borough Council committee assignments.

Resolution No. 24-05: Approving 2024 Temporary Operating Budget.

Resolution No. 24-06: Appointing Borough Attorney.

Resolution No. 24-07: Appointing Special Counsel pool.

Resolution No. 24-08: Appointing Borough Engineer.

Resolution No. 24-09: Appointing Special Project Engineers.

Resolution No. 24-10: Appointing Borough Auditor.

Resolution No. 24-11: Appointing Bond Attorney.

Resolution No. 24-12: Appointing Labor Attorney.

Resolution No. 24-13: Appointing Redevelopment Attorney.

Resolution No. 24-14: Appointing Redevelopment Planner.

Resolution No. 24-15: Appointing Municipal Court Assistant Prosecutors.

Resolution No. 24-16: Appointing Borough Planner.

Resolution No. 24-17: *Moved from consent agenda for separate motion and vote.*

Resolution No. 24-18: Appointing Hearing Officer for mercantile license and employee discipline hearings.

Resolution No. 24-19: Appointing Borough Architect.

Resolution No. 24-20: Appointing FEMA consultants.

Resolution No. 24-21: Appointing Appraiser for real estate and tax appeals.

Resolution No. 24-22: Appointing Insurance Brokers of Record.

Resolution No. 24-23: Appointing Financial Advisor.

Resolution No. 24-24: *Intentionally left blank.*

Resolution No. 24-25: Appointing Permit Consultant for the Seaside Heights Electric Utility.

Resolution No. 24-26: Appointing Environmental Permit Consultant Pool.

Resolution No. 24-27: Appointing Grant Consultants.

Resolution No. 24-28: Awarding a contract for title search and related services.

Resolution No. 24-29: Awarding a contract for the preparation and publication of Borough Code supplements.

Resolution No. 24-30: Appointing members to the Planning Board.

Resolution No. 24-31: *Intentionally left blank.*

Resolution No. 24-32: Appointing members to the Emergency Management Council.

Resolution No. 24-33: Appointing Christopher Vaz as Fund Commissioner and Joyce Tinnes as Alternate Fund Commissioner of the Ocean County Municipal Joint Insurance Fund.

Resolution No. 24-34: Appointing Christopher Vaz as Commissioner of the New Jersey Public Power Authority.

Resolution No. 24-35: Appointing Christopher Vaz as the Borough's representative to the Ocean County Community Development Block Grant Committee.

Resolution No. 24-36: Designating Christopher Vaz as Public Agency Compliance Officer.

Resolution No. 24-37: Appointing Kenneth Roberts as Zoning Officer.

Resolution No. 24-38: Appointing Melissa Nelson as Technical Assistant to the Construction Official and approving one-year leave of absence from Clerk 1 title.

Resolution No. 24-39: Appointing Victoria Coppola as Deputy Borough Clerk/Confidential Assistant to Borough Administrator and approving one-year leave of absence from Clerk 1 title.

Resolution No. 24-40: Authorizing a beach promotion program.

Resolution No. 24-41: Authorizing the Borough Administrator, Borough Engineer, Chief Financial Officer, and appointed grant consultants to apply for Federal, State and County grants.

Resolution No. 24-42: Authorizing the purchase of goods or services in accordance with the provisions of N.J.S.A 40A:11-12 concerning contracts entered into on behalf of the State of N.J. by the NJ Division of Purchase of Property.

Resolution No. 24-43: Authorizing the award of maintenance contracts not in excess of the bid threshold.

Resolution No. 24-44: Authorizing the Tax Assessor to file an Assessor's Appeal to correct certain errors made on assessments for 2024.

Resolution No. 24-45: Fixing the rate of interest to be charged on delinquent taxes or assessments and authorizing an accelerated tax sale pursuant to N.J.S.A. 54:5-19.

Resolution No. 24-46: Authorizing change funds for various Borough employees.

Resolution No. 24-47: Authorizing the Borough Clerk's Office to maintain a petty cash fund.

Resolution No. 24-48: Designating the banks in which the Chief Financial Officer may deposit public monies.

Resolution No. 24-49: Authorizing the payment of specified bills on a confirmation list.

Resolution No. 24-50: Establishing salaries for certain part-time employees, elected officials and officers for 2024.

Resolution No. 24-51: Authorizing the execution of a Schedule "C" Agreement with Ocean County.

Resolution No. 24-52: Establishing 2024 pay dates and official holidays.

Resolution No. 24-53: Appointing Sherri Sieling as Qualified Purchasing Agent.

Resolution No. 24-54: Approving bill list.

Resolution No. 24-55: Appointing Chief Financial Officer.

Resolution No. 24-56: GovOS short-term rental software platform (exempt from public bidding as proprietary software).

Resolution No. 24-57: Appointing Michael L. Collins, Esq. of King, Moench & Collins LLP as a Special Counsel.

Resolution No. 24-58: Appointing Vito Gagliardi, Esq. of Porzio, Bromberg & Newman as a Special Counsel.

Resolution No. 24-59: Appointing Assistant Superintendent of Public Works.

Resolution No. 24-60: Approving Memoranda of Understanding and contracts with miscellaneous non-union employees.

Resolution No. 24-61: Games of chance license applications.

Resolution No. 24-62: Receipt of bids for Hiering Avenue Parking Lot, Sunset Beach Boat Ramp and Concession, Surfing & Standup Paddleboard Camp, and Ocean Beach Accessories Concession.

Resolution No. 24-63: Appropriation transfer.

Ordinance No. 2024-01: Sale of Dewey Drive lot #1.

Ordinance No. 2024-02: Sale of Dewey Drive lot #2.

Motion to approve consent agenda: _____ Second: _____ Roll Call

Resolutions and Ordinances (separate motions and votes)

Resolution No. 24-17: Appointing Municipal Court Prosecutor.

Motion: _____ Second: _____ Roll Call

Resolution No. 24-64: Appointing Municipal Court Public Defender.

Motion: _____ Second: _____ Roll Call

Resolution No. 24-65: Appointing Special Counsel for mercantile license matters.

Motion: _____ Second: _____ Roll Call

Resolution No. 24-66: Approving school regionalization referendum question and asking Ocean County Clerk and NJDOE to schedule referendum for March 12, 2024.

Motion: _____ Second: _____ Roll Call

Ordinance No. 2024-03: Capital Ordinance re: fire truck refurbishment.

Motion: _____ Second: _____ Roll Call

Approvals:

May 4th, Seaside Truck Show, Bay Boulevard.

June 2nd, Jeep Show on the ocean beach and Hiering Avenue Parking Lot.

Public comments

Citizens and interested parties are invited to address the Mayor & Borough Council. Please walk to the microphone in front of the dais when recognized by the Mayor. Please state your name and

address before beginning your comments so that the Borough Clerk may accurately include your comments in the meeting minutes.

Mayor & Borough Council comments

Motion to close the meeting:_____ Second:_____ Roll Call