

Borough of Seaside Heights  
George E. Tompkins Municipal Complex  
January 4, 2023  
**Caucus Meeting 4:00 p.m.**

**Open Public Meetings Act Statement**

**Roll Call**

EXECUTIVE “CLOSED” SESSION:

Resolution No. 23-01: Authorizing an executive session.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Roll Call*

Personnel: Nothing pending.

Contracts: Discuss professional service appointments; PBA Local 252 contract.

Pending/Ongoing/Anticipated Litigation: Discuss Lou Urcinole civil service decision.

*Motion to close Executive Session:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Roll Call*

PUBLIC “OPEN” SESSION:

1. Review reorganization meeting agenda.
2. Borough Council discussion items, if any.

*Public comments, if any.*

*Motion to close the Caucus Meeting:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Roll Call*

REORGANIZATION MEETING OF THE  
SEASIDE HEIGHTS BOROUGH COUNCIL

110<sup>th</sup> Year of Incorporation as the Borough of Seaside Heights  
247<sup>th</sup> Year of American Independence

Mayor Anthony Vaz

Councilman Mike Carbone, Councilman Vito Ferrone, Councilwoman Victoria Graichen,  
Councilwoman Agnes Polhemus, Councilman Harry Smith, and Councilman Richard Tompkins

*“With public sentiment, nothing can fail. Without it, nothing can succeed.”*

Abraham Lincoln during the Lincoln-Douglas Debate, Ottawa, August 21, 1858

**Happy New Year!**

Open Public Meetings Act Statement

Serenity Prayer

Pledge of Allegiance

Oath of Office:

Richard Tompkins – Borough Council  
Vito Ferrone – Borough Council

Roll Call

Resolution No. 23-02: Nomination and appointment of Borough Council President.

***Motion:*** \_\_\_\_\_ ***Second:*** \_\_\_\_\_ ***Roll Call***

Recognition - “Dine On Us Feeding the Need” organization.

**Consent Agenda Resolutions and Ordinances**

Resolution No. 23-03: Establishing 2023 meeting dates and designating official newspapers.

Resolution No. 23-04: Establishing 2023 Borough Council committee assignments.

Resolution No. 23-05: Approving 2023 temporary operating budget.

Resolution No. 23-06: Appointing Borough Attorney.

Resolution No. 23-07: Appointing Special Counsel pool.

Resolution No. 23-08: Appointing Borough Engineer.

Resolution No. 23-09: Appointing Special Project Engineers.

Resolution No. 23-10: Appointing Borough Auditor.

Resolution No. 23-11: Appointing Bond Attorney.

Resolution No. 23-12: Appointing Labor Attorney.

Resolution No. 23-13: Appointing Redevelopment Attorneys.

Resolution No. 23-14: Appointing Redevelopment Planner.

Resolution No. 23-15: Appointing Municipal Court Assistant Prosecutors.

Resolution No. 23-16: Appointing Municipal Court Public Defender Pool Attorneys.

Resolution No. 23-17: *Moved from consent agenda to separate motion and vote.*

Resolution No. 23-18: Appointing Hearing Officer for mercantile license and employee discipline hearings.

Resolution No. 23-19: Appointing Borough Architect.

Resolution No. 23-20: Appointing FEMA consultant.

Resolution No. 23-21: Appointing Appraiser for real estate and tax appeals.

Resolution No. 23-22: Appointing Insurance Brokers of Record.

Resolution No. 23-23: Appointing Financial Advisor.

Resolution No. 23-24: Appointing Special Counsel for Seaside Heights Electric Utility.

Resolution No. 23-25: Appointing Permit Consultant for the Seaside Heights Electric Utility.

Resolution No. 23-26: Appointing Environmental Permit Consultant Pool.

Resolution No. 23-27: Appointing Grant Consultant.

Resolution No. 23-28: Awarding a contract for title search and related services.

Resolution No. 23-29: Awarding a contract for the preparation and publication of Borough Code supplements.

Resolution No. 23-30: Appointing members to the Planning Board.

Resolution No. 23-31: Appointing members to the Tourism Development Commission.

Resolution No. 23-32: Appointing members to the Emergency Management Council.

Resolution No. 23-33: Appointing Christopher Vaz as Fund Commissioner and Joyce Tinnes as Alternate Fund Commissioner of the Ocean County Municipal Joint Insurance Fund.

Resolution No. 23-34: Appointing Christopher Vaz as Commissioner of the New Jersey Public Power Authority.

Resolution No. 23-35: Appointing Christopher Vaz as the Borough's representative to the Ocean County Community Development Block Grant Committee.

Resolution No. 23-36: Designating Christopher Vaz as Public Agency Compliance Officer.

Resolution No. 23-37: Appointing Kenneth Roberts as Zoning Officer.

Resolution No. 23-38: Appointing Melissa Nelson as Technical Assistant to the Construction Official and approving one-year leave of absence from Clerk 1 title.

Resolution No. 23-39: Appointing Victoria Coppola as Deputy Borough Clerk/Confidential Assistant to Borough Administrator and approving one-year leave of absence from Clerk 1 title.

Resolution No. 23-40: Authorizing a beach promotion program.

Resolution No. 23-41: Authorizing the Mayor, Borough Administrator, Borough Engineer and Chief Financial Officer to apply for Federal, State and County grants.

Resolution No. 23-42: Authorizing the purchase of goods or services in accordance with the provisions of N.J.S.A 40A:11-12 concerning contracts entered into on behalf of the State of N.J. by the NJ Division of Purchase of Property.

Resolution No. 23-43: Authorizing the award of maintenance contracts not in excess of the bid threshold.

Resolution No. 23-44: Authorizing the Tax Assessor to file an Assessor's Appeal to correct certain errors made on assessments for 2023.

Resolution No. 23-45: Fixing the rate of interest to be charged on delinquent taxes or assessments and authorizing an accelerated tax sale pursuant to N.J.S.A. 54:5-19.

Resolution No. 23-46: Authorizing change funds for various Borough employees.

Resolution No. 23-47: Authorizing the Borough Clerk's Office to maintain a petty cash fund.

Resolution No. 23-48: Designating the banks in which the Chief Financial Officer may deposit public monies.

Resolution No. 23-49: Authorizing the payment of specified bills on a confirmation list.

Resolution No. 23-50: Establishing salaries for certain part-time employees, elected officials and officers for 2023.

Resolution No. 23-51: Authorizing the execution of a Schedule "C" Agreement with Ocean County.

Resolution No. 23-52: Establishing 2023 pay dates and official holidays.

Resolution No. 23-53: Appointing Sherri Sieling as Qualified Purchasing Agent.

Resolution No. 23-54: Approving Special Law Enforcement Officers Class I into the police academy.

Resolution No. 23-55: Approving purchase contract re: F-250 for OEM.

Resolution No. 23-56: Approving memorandum of agreement and collective bargaining agreement with PBA Local 252 (2021-2025).

Resolution No. 23-58: Approving Bill List

*Motion to approve consent agenda: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call*

**Resolutions (separate motions and votes)**

Resolution No. 23-17: Appointing Municipal Court Prosecutor.

*Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Roll Call*

Resolution No. 23-57: Appointing Municipal Court Public Defender.

*Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Roll Cal*

**Approvals;**

Feb. 11<sup>th</sup>, Cupids Chase 5K, Boardwalk 8am – 12pm

**Public comments**

Citizens and interested parties are invited to address the Mayor & Borough Council. Please walk to the microphone in front of the dais when recognized by the Mayor. Please state your name and address before beginning your comments so that the Borough Clerk may accurately include your comments in the meeting minutes.

**Mayor & Borough Council comments**

*Motion to close the meeting:\_\_\_\_\_ Second:\_\_\_\_\_ Roll Call*